



# Photovoltaic Energy Checklist

## St. Johns County Building Services

N22-\_\_\_\_\_ Permit # \_\_\_\_\_

Site Address \_\_\_\_\_ Contractor \_\_\_\_\_

Contact \_\_\_\_\_ Phone # \_\_\_\_\_

Fax # \_\_\_\_\_ Email \_\_\_\_\_

Project Type \_\_\_\_\_ Photovoltaic Energy System \_\_\_\_\_

Resubmitted \_\_\_\_\_

Notified of Pending Comments \_\_\_\_\_

Depository Account Number \_\_\_\_\_

Received by \_\_\_\_\_ Date received \_\_\_\_\_

Requirement	Pending	Received	N/A
Completed Clearance Sheet with Approved Site Plan ( <b>Ground Mounted Systems Only</b> )			
Completed Building Permit Application (FBC Section 105.3)			
(2) Copies PV worksheet			
(2) Copies of Photovoltaic System Specifications			
(2) Copies of One Line Diagram including AC/DC Grounding Electrode Req.			
(2) Copies of Structural Engineering Letter ( <b>Roof Mounted Systems Only</b> )			
Contractor Verification: License / Workers Comp / Liability (FS 489) / \$50 Fee			
Notice of Commencement (FS 713.135) Note: A recorded copy must be received by the Building Department prior to first inspection			
Contractor Verification (CVC_____ or EC_____)			
PRIVATE PROVIDER SERVICES (FS 553.791) PPI _____ PPR _____ Notice to B.O. _____ Plan Review affidavit _____ R'cd by: _____			
Electric Permit Application Included:    Yes / No			

\_\_\_\_\_  
Plans Examiner

\_\_\_\_\_  
Date